



Ref No: JISCE/CoE/NOTICE/029/25-26

Date: 11-11-2025

## Office of the Controller of Examinations

### NOTICE

Examination form fill-up for Regular & Backlog Students under autonomous structure for ODD  
Semester Examinations 2025-26

for

5th and 7th semester UG (B.Tech.) & 3rd semester PG (M.Tech., MBA and MCA) students of AY  
2025-26

The competent authority of the JIS College of Engineering has decided to conduct the Semester End Examinations 2025-26 (ODD) for 5th and 7th semester UG (B.Tech.) & 3rd semester PG (M.Tech., MBA and MCA) for regular and backlog students and all concerned are advised to follow the steps for application/form fill-up for the same as per following.

1. Examination Application form would be available on the college website in the students login for all eligible students from 17-11-2025. The form will be automatically approved after submission of 2 hours.
2. On submission of the examination application form online, the students are advised to pay their examination fees online through college website (no such other mode of transaction will be allowed). SMS will be sent to students for information on paying examination fees. After payment of the fee(s) students must download the form for future reference.
3. After completion of step 1 & 2, students need to submit examination application forms (duly verified by respective HoD) along with examination fees payment receipt PDF in respective departments. After verification all departments are requested to submit the TWO documents at the CoE office during 11:00 Hrs to 14:00 Hrs.
4. Students can download the admit card after submission of students feedback in the student login.

The following would be different dates for different activities for the above mentioned purpose.

| Activities                                                                         | Date                                                        |
|------------------------------------------------------------------------------------|-------------------------------------------------------------|
| Commencement of issuance of examination form in student login                      | 17-11-2025                                                  |
| Last date for the students for online submission of the examination form           | 21-11-2025                                                  |
| Last date for submission of the Fee online by the students                         | 22-11-2025                                                  |
| Tentative date for generation of admit Card                                        | 22-11-2025                                                  |
| Tentative date for theory examinations                                             | 02-12-2025 to 05-12-2025<br>and<br>15-12-2025 to 24-12-2025 |
| Date of holding practical/sessional examinations and submission of marks in portal | 02-01-2026 to 06-02-2026                                    |

**Fees per Semester:**

Rs 1200/- (for REGULAR)

Rs 1000/- (for BACKLOG).



# JIS College of Engineering

(An Autonomous Institute)

Block 'A' Phase-III, Kalyani, Nadia, Pin-741235

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Website: [www.jiscollege.ac.in](http://www.jiscollege.ac.in), Email: [info.jiscollege@jisgroup.org](mailto:info.jiscollege@jisgroup.org)

**Enrollment Process Link:** <https://www.jisexam.org/ExamSystemNew/forms/frmlogin.aspx>

**Fee Payment Link:** <https://www.jiscollege.ac.in/login-help.php>

## Assistance and Support

For any further information, students are advised to visit the notice section in the college website.

For any issues (such as password reset, login problems, etc.), students are advised to contact the respective department.

*Partha Ray*

PARTHA RAY

Controller of Examinations, JISCE

**MR. PARTHA RAY**  
Controller of Examinations  
JIS College of Engineering

Memo No. JISCE/CoE/NOTICE/030/25-26

Copy forwarded to

1. Secretary to Principal office for kind information to Principal, JISCE
2. Dy. Registrar for the information
3. All Deans for information.
4. All HODs for information and necessary action.
5. Hash Technology for information and to up load the notice in college website
6. Examination Cell Guard files for record.

*Partha Ray*

PARTHA RAY

Controller of Examinations, JISCE

**MR. PARTHA RAY**  
Controller of Examinations  
JIS College of Engineering